TIAA CREF & Fidelity Annual Fee Disclosures

Please be advised that all employees who currently participate in the TIAA CREF and/or Fidelity plans will be receiving annual fee disclosures within the next month. This information is being provided to all participants in an effort to help them make well-informed decisions about investing for their retirement. Federal regulations require Plan Sponsors to provide specific plan and investment information on an annual basis that includes detailed information about investment options and expenses associated with those investments. Although no action is required at this time, please review the Plan-Related and Investment-Related Disclosure. The document provides all participants with information about administrative fees, individual transaction expenses and their right to direct investments as well as investment options available to them with appropriate performance and expense information included. If you have any questions, please call Lisa Conroy at x1336.

Slight Changes to On-line Pay Voucher Coming

Over the weekend of August 9th, Information Technology in collaboration with Human Resources will be upgrading the Banner Employee Self-Service System. We expect this upgrade to have no impact on web time entry. One change occurring as a result of the upgrade is the placement of the Stonehill logo on the online paystub. The logo will move from the bottom center of the online paystub to the upper right hand corner. Placement of the logo to the upper right hand corner provides a more professional look to the online and printer friendly view of the paystub.
Spotlight On: Patricia Neagle, Administrative Assistant, Center for Teaching and Learning. Celebrating 30 years at Stonehill
Story by: Lisa O’Donnell

Each month, an employee of the college will be highlighted here as a way to get to know each other better in this growing community.

This month, we are highlighting Patricia Neagle who is currently the Administrative Assistant in the Center for Teaching and Learning. Here is her story:

As Patricia Neagle prepares to celebrate her 30th year of employment at Stonehill College, I got the chance to learn more about her and the various roles she has held here. Currently, she holds the role of Administrative Assistant in the Center for Teaching and Learning (CTL) and the Office of Community Based Learning (CBL). In her role Pat has a number of responsibilities, many of which support faculty, assist with incorporating technology into the classroom as well as support the Stonehill teaching culture. Additionally, Pat works closely with the Director of Community Based Learning (CBL) who collaborates with local community partners to provide service based learning opportunities to our students and our faculty. Pat has been in her role in the CTL since its inception in 2007 and continues to enjoy the opportunity to work closely with faculty members and students.

As Pat shared her special story with me, it was easy for her to recall all of the wonderful positions she has held during her tenure at Stonehill. In all of her roles she was responsible for providing administrative support for a number of areas of the college. Her previous roles have included being an Administrative Assistant in the following areas; Office of Community Research (4 yrs), Office of Admissions (6 yrs), Office of Development (6 yrs), Office of Executive Vice President (2 yrs), President Emeritus (5 yrs) and her current position in the Center for Teaching and Learning.

As Pat reflects back on her time at Stonehill, she spoke very fondly of the expanded footprint that Stonehill has continued to develop geographically. When she began at Stonehill 30 years ago, many of the students who attended were from the local area. Today, our current students and alumni come from many parts of the US as well as internationally. Pat also added the transformation from what the campus looked like 30 years ago compared to today is amazing. She complimented the great work of our facilities and grounds teams for continuing to highlight the beauty of this campus.

On a personal note, Patricia has been married to her husband Jim for 42 years and they enjoy traveling throughout New England as well as spending time on Cape Cod during the summer. They have enjoyed some domestic travel to Colorado and Florida. Prior to working at Stonehill College, Pat considers herself lucky to have had the chance to be a stay at home Mom to her two daughters, Keri & Erin. Keri and Erin are both Stonehill College graduates who live local so Pat & Jim can enjoy many family dinners and fun times together. As a proud Mom, Pat spoke very highly of her daughters’ many accomplishments. They are both successful professionals and have brought Pat and Jim the joy of being grandparents.

When Pat is not at Stonehill she and Jim spend most of their time on athletic fields supporting their grandchildren. Known as Grandma to her three (almost four) special grandkids; Matthew, Mallory & Ryan (and a new grandchild on the way) she spends as much time with them as she can. She enjoys attending their athletic events which include: lacrosse, soccer, baseball and basketball as well as many of their school activities. When Pat and Jim are not attending the sports events of their grandchildren you will find them watching the Patriots. Pat is an avid fan of the Patriots, just don’t get in the way of the television during a game.

Patricia has enjoyed being a member of the Stonehill Community for almost 30 years and she is the kind of person who will bring a smile to your face and warmthness to your heart. If you’d like to know more about Pat or help acknowledge the 30 year contribution she has made at Stonehill, you can stop by her office located in Duffy, Room 114. Thank you Patricia for being a part of Stonehill’s team!

In photo above, Pat and her husband Jim are celebrating a family occasion with two of their three grandchildren, Matthew (8) & Mallory (5)

Tuition Credit Applications Due August 16, 2013

The Tuition Credit Program is a tuition reimbursement program open to eligible full-time employees. The program provides an opportunity for degree seeking employees to take courses at another institution and have related education expenses reimburse.

Full-time employees, after 1 year of employment are eligible for monetary reimbursement for post-graduate studies of up to $5000 per year. This is a 100% credit for tuition and fees that are determined by the College to be directly related to tuition costs (this may include fees at state colleges).

The application deadline for taking fall 2013 classes is Friday August 16, 2013. The new tuition credit application can be located through the following link: Tuition benefits/forms
Let this serve as a reminder, FY13 final evaluations and FY14 performance plans for are due to the Office of Human Resources by Friday August 16, 2013. If you are unable to meet that deadline, please contact our office as soon as possible.

Bonus nominations are also due on Friday August 16, 2013

For more details about the entire performance management program review the following link: Performance Management

**Touch of Kindness Program Recognition**

Stonehill’s Employee Recognition Program, A Touch of Kindness, is a program where members of our community recognize each other for their random act of kindness, caring or support.

In July, three employees have been nominated for recognition for their act of kindness. The following colleagues have been recognized for their kindness:

Peppino Muraca, Rick Viera & Deb Walsh

Have you recently observed an act of kindness and caring? Recognize it today at Employee Recognition

**TIAA-CREF Reminder**

Have you reached or soon will reach your one-year anniversary with Stonehill College? If so, please make sure you sign up with Human Resources for the retirement benefit offered to eligible employees. For more information, please click the link below:

Retirement Benefits

If you have questions about your eligibility or the program itself, please contact Lisa Conroy, Assistant Director of HR, ext. 1336

**Welcome New Hires**

07/01/2013 – 07/31/2013

**Student Affairs (continued)**

Megan Methven Assistant Woman's Basketball Coach
Andrea Moore, Assistant Field Hockey Coach
Brandon White, Director of Community Standards

**Farewell to Employees**

07/01/2013 – 07/31/2013

**Changes/Promotions on Campus**

07/01/2013 – 07/31/2013

**Academic Affairs**

Karen Anderson, Professor
Corey Dolgon, Tenured in Sociology/Criminology
Mitchell Glavin, Tenured and Associate Professor of Healthcare Administration
Mevan Gunawardena, Tenured and Associate Professor of Physics
Glen Ilacqua, Associate Professor of Business Administration
Ron Leone, Professor
Brendan O'Sullivan, Tenured and Associate Professor of Philosophy
Angela Paradise, Tenured and Associate Professor of Communication
Christopher Wetzel, Tenured and Associate Professor of Sociology/Criminology

**Finance Division**

Justin Flynn, Communications Officer
Steve Hamilton, Campus Police Officer
Greg Power, HVAC Mechanic

**Student Affairs**

John Ross Campbell, Area Coordinator, Residence Life
Gwen Chiaranda, Assistant Athletic Trainer
Amanda Shannon, Assistant Woman's Basketball Coach

**Welcome New Hires (cont’d)**

07/01/2013 – 07/31/2013

**Student Affairs**

Jegoo Lee, Assistant Professor of Business Administration
Anamika Twyman-Goshai, Assistant Professor of Sociology and Criminology

**Mission Division**

Mary Anne Cappelleri, Campus Minister for HOPE

**Student Affairs**

Chris Kraus, Head Men’s Basketball Coach
Elizett Pires, Residence Director

**Newsletter Content**

The HR Department welcomes comments or suggestions about this newsletter. Please send your feedback to Lisa O’Donnell or call ext. 1120