



Export Drop Box Submissions

The **Download Submissions** option allows you to export all student files from the drop box to your own computer or portable device.

To download submissions:

1. Log into your ANGEL course and click the Lessons tab.
2. Click (or hover over) the Drop Box for which you want to download submission
3. Click the Submissions hyperlink (located underneath the drop box name).
4. Click the Download Submissions hyperlink. The download submissions page appears.
5. Select all submissions from the **Download** drop-down list.
6. Click the Download button to zip and save the files to your computer.

Download Submissions

Utilities > Download Submissions

Instructions: Select which submissions to download and click the download button to zip and save the files to your computer. Unzip the files and double click "Grade.htm". Fill in the grade information and submit the form to finish.

Download...

All submissions (2 items) ▼

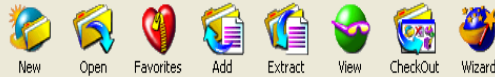
Download

Cancel

7. The files will open using your computer's built-in zip utility program. The document type, date and the name of the student will appear in the zip file. Just double click on the file to open.

WinZip (Unregistered) - Dropbox 5-18-2011[1].zip

File Actions Options Help



Name	Type	Modified	Size	Ratio	Packed	Path
_form.htm	HTML Document	5/18/2011 12:14 PM	4,104	65%	1,453	
_list.htm	HTML Document	5/18/2011 12:14 PM	899	44%	499	
_title.htm	HTML Document	5/18/2011 12:14 PM	974	41%	574	
Grade.htm	HTML Document	5/18/2011 12:14 PM	461	56%	201	
Faculty_Liaison.docx	Microsoft Office...	9/15/2010 10:44 ...	16,181	20%	12,885	Janice Harrison 9-15-2010\
_about.htm	HTML Document	9/15/2010 10:45 ...	0	0%	0	Janice Harrison 9-15-2010\
Contemporary_Ireland.docx	Microsoft Office...	12/1/2010 10:45 ...	20,942	13%	18,275	stonehill student 12-1-2010\
_about.htm	HTML Document	12/1/2010 10:46 ...	0	0%	0	stonehill student 12-1-2010\