

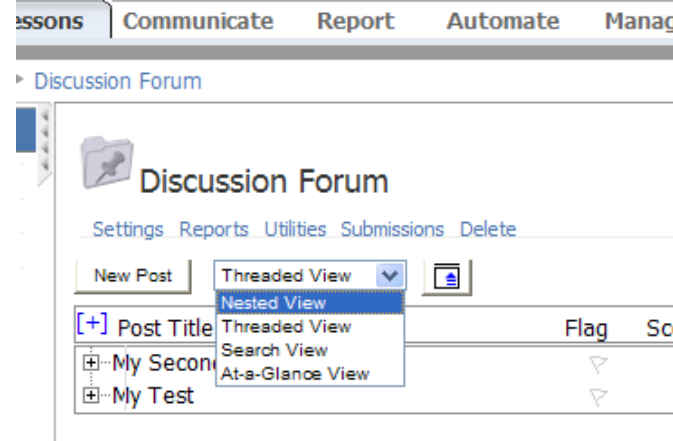


Saving Discussion Forum Threads

Stonehill College Information Technology
Help Desk 508-565-HELP (4357) helpdesk@stonehill.edu

Saving content from a discussion forum requires a simple copy and paste content into Word.

From within the course discussion forum, click the drop down arrow to change from Threaded View to **Nested View**.



Right click anywhere in the discussion forum text and choose **Select All** or scroll to highlight individual threads. Choose the Edit Copy command.

Edit Paste the text into a Word document and save with a descriptive file name.

