

Environmental Stewardship Committee
Meeting Notes
April 1, 2011

Amaral, Melissa L.; Boyer, Bruce; Cantwell, Heather; Falcone, Kathy; Killilea, Megan; MacEachern, Robert; Meigs, Bridget; Ricci, Paul; Smith, Geoffrey B.; Tantillo, Lauren A.; Tyrrell, Maura; Wolfe, Gregory; Susan Mooney; Lucy Rose Moller

1. Minutes from February and March were approved.
2. Welcome to Geoff Smith, Web Content Manager!
3. Car Sharing Program:
Greg Wolfe stated a meeting has been set up to review and make decision on a car-sharing provider. Wednesday, April 6, 2011. This information and materials will be made available at the Orientation Resources Fair for parents and prospective students during orientation.
4. SITES Certification Process
Maura Tyrrell, Paul Ricci and Tom Balf visited UMassDartmouth. The visit was somewhat disappointing, the selected area had been more or less clear cut, and there was not a lot of information about what was happening to get the site certified. The group will continue to meet to see if we can come up with a plan for a SITE certification at Stonehill, or whether to informally pick out some sites on our campus and put together a program to meet the requirements. Tom Balf will be learning more about SITES at a conference this weekend, and we will go from there.
GW asked about whether invasive plants are “covered” by environmental restrictions etc. The discussion was that we actually have an obligation to try and limit invasive plants. There was a discussion that perhaps some education could be done with the Grounds staff to identify what some of these invasives are.
5. Sustainable Operations:
Tammy, Greg, Sue and Tom will be getting together with Roger Goode to see if there is a particular plan we want to sign on to: i.e. College and University Presidents Agreement, ASHE, ULSF, etc. The idea is to get the College to make some formal commitment, which can help direct the efforts of the committee and help to identify what resources will be needed to achieve the College’s goals, which are not clearly identified at the present time.
GW is checking whether the College has an AASHE membership and can access some of their resources.
6. Campus Community Education
 - A. Sustainability Fair: Tuesday April 19, 2011
GW asked if we wanted to consider staying indoors for easier access and set up. There was a discussion and decision was made to stay on the Quad. Greg will get together with Melissa and Lucy Rose to continue programming. Group members are encouraged to set up a table to communicate efforts in their particular areas, and to contact Greg so he can set up correct number of tables. Lucy Rose and Melissa will work to identify the student groups to be represented. There was a suggestion to make presentations have a theme along the lines of “What has been done to improve our Campus” in the presentations. Information on number of tables will be obtained to set up a map and for the Tuesday Conf and Events Groups to be able to review set up needs.

- B. Website: Sue will meet with Geoff to go over a possible mock up of the site. Geoff will work to get a site up.
 - GW mentioned Tammy has created a group on My Hill and member e-mails went out to the group. We need to clarify how we want to use/differentiate the My Hill group and this website.
 - C. Movie Night- Lucy Rose is working with Activity Committee for a sustainability movie night, scheduled for Tuesday April 19 as part of Earth Week Activities.
 - D. E-Mail- Facilities is scheduled next for an e-mail, which will be forwarded to Andrew to be posted to the community.
 - E. The Farm at Stonehill has a blog! Visit <http://stonehillblogs.org/farm/> to see what's going on there.
7. Farmer's Market
- Heather reported that the decision about moving this to campus has been put on hold for a year to see how this will work with our own farm. The group will make an effort to put out information about CSA and how the College can support them. It was suggested we might send out an e-mail with some information about the CSA in our area, Langwater Farms, etc. They also discussed working with Sodexo on ways our Dining Services can support local agriculture. GW will be happy to set up meeting with David Miller to look for areas of mutual benefit.
8. Water
- Sue reported the Division Heads support for the Think Outside the Bottle Initiative has resulted in ESC collaboration with Activism to develop an implementation plan and timeline. Facilities and Purchasing are included in the conversation; currently, these offices are planning more bottle fillers available in Admin buildings first, then moving to Residence halls. An important goal is to make good water available in as many venues as possible. The better access we can provide to free water, the more we can lessen our dependency on water for sale. One way to support this is to provide re-usable drink bottles and coffee cups, such as is done at Orientation where every student gets a bottle. The more available we make these re-usable items available, the more they can take advantage of free water sources, and lessen water purchasing.
9. Meeting adjourned. 2 pm.

Environmental Stewardship Committee
Meeting Notes
March 4, 2011

Maura Tyrrell, Tammy Anderson, Lyn Feeney, Andrew Leahy, Megan Killilea, Paul Ricci, Bob MacEachern, Susan Mooney, Greg Wolfe, Chris Ives, Bridget
Students: Lucy Rose, Chelsea, et al

1. Welcome Tammy Anderson, CIO, who will represent the Instructional Technology area.

2. Zip Car

Greg reported that a sub-committee, which includes Heather from ESC, will be meeting to review current proposals. Zip Car has changed their proposal and no longer has an income guarantee requirement. GW will work to set up meeting.

3. Landscape Proposals- Tom Balf/Maura Tyrrell/Paul Ricci

Tom noted that UMass Dartmouth has program, not UMass Boston- Tom discussed some of the options, not all of which are do-able on our campus. They will get together to identify some program(s) or aspects of some, which we can implement here on our campus.

Tom indicated one problem/opportunity is developing the sub-metrics to measure performance, some of which comes out of his work with Roger, and some of which needs to come from our sub-group efforts.

4. Data/Metrics

Everyone is advised to think how we can go about measuring what it is we want to fix/change/implement

5. Community Education – Susan, Melissa, Chris Ives, Lucy Rose, Andrew, Tammy Anderson

A. monthly e-mails

B. Web site - This would be a location where the committee can store notes, proposals, department reports, Student initiatives (SEA, Activism, EcoReps, Mindful Living)

C. Possible Channel on the My Hill Portal?

D. Event Planning

a. Earth Week

b. Sustainability Fair- NEED TO PICK DATE!

c. Power Shift- Lucy Rose

This is a 4 day event in Washington DC, and students need transportation and lodging, also it occurs on our Spring Weekend, so tough timing. Students can meet with legislators, attend a concert for raising awareness. Mindful Living has some interest in this, and they are looking to BC or Wheaton to see if they can get any help with logistics.

d. Oregon Meeting for Food Justice- Sue will see if there is interest to webcast from this event to our campus

6. Farmer's Market – Heather Cantwell, Lyn Feeney, Bridget
Heather reported on meetings with Legal and Facilities on hosting and locating a Farmer's Market on campus. Bridget asked about which farmers would be involved, and how this would affect both the current farmer's market at NRT and the college's Farm plans. Sue expressed concern that we understand the local farmer political issues before taking any action on this proposal (from Marie of Oakdale Farm) – and asked Bridget and Heather to meet asap. Bridget noted that she would be attending a meeting of local farmers and would seek to understand the issues.
7. Think outside the bottle initiative- Susan, Greg, et al
We must await details on the Division Head's decision (on3/1) about reducing bottled water use on campus before determining what role the ESC ought to play. Bob noted that Christine in Sodexo catering would be a good person for data on water (bottles and/or pitchers) ordered for events.
8. Miscellaneous Notes:
 - A. Sustainability Office- Mission is looking to move forward on this and to locate in their area.
 - B. Eco Rep Program- looking at developing a for-credit model approach for students interested in this
 - C. E-Learn- IT is moving forward on this initiative to work with faculty to place resources on line instead of printing (i.e. class syllabi). Susan is going to do a survey for those faculty who have put syllabi on-line, to see if students printed them out- or printed multiple times if there were changes, additions, etc. Tammy mentioned IT is monitoring use of e-learn, which may help to provide some metrics for us. Susan mentioned some faculty have moved to testing on line (Claus Dierksmeier, Lincoln Craton).
 - D. GW reported LaundryView has been added to Pilgrim Heights, which will allow us to get metrics on number of machine cycles per building. Possible opportunity for Student Affairs to run a contest to raise awareness, though little movement on this front as of yet.
 - E. Recycle Bins on campus- we've introduced some mixed recycling bins outside the Commons.
 - F. Composting- we'd like to explore if facilities can work with Sodexo and Bridget to develop some on-campus composting

Next meeting, Friday, April 1, 1-2, Duffy 201.

IT Supported Sustainability Efforts

March 4, 2011

- Consolidated data center in June 09
 - Previously cooled 3 separate spaces
 - Efficient cooling and improved layout with hot and cold aisles
- Reducing physical devices with consolidation
 - Server virtualization enabled 33% reduction in physical servers over 2 years (69 to 46)
 - Use of blade servers to reduce space and energy utilization
 - Core network equipment consolidated; under used equipment eliminated
- Energy Star computers and peripherals
 - Replacement of tvs and monitors with lcd panels
 - Windows 7 conversion brings improved power management
- Crestron controls on projectors to automate shut down after hours
- Technology tools available to decrease need for travel
 - Web conferencing
 - VPN for access to campus based information and applications enable telecommuting
 - Electronic database access through Library
- Reductions in paper use
 - Xerox printer/copiers default to double sided
 - Elearn for syllabi, drop box feature for assignments, online quizzes and tests, and shared learning object repositories
 - Expanded online access to information and reports with all Banner modules
 - ACH payments to banks instead of A/P checks
 - Direct deposit instead of payroll checks
 - Credit card payments eliminate purchase orders, vendor payments, invoices, etc
 - Emailed payroll stubs eliminated paper and envelopes for 1000+ employees for 26 pay periods annually
 - Online housing contracts and lottery process
 - myHill portal to communicate and share information; Trustees accessed portal for their materials in January 2011
 - Planned implementation of Applicant Tracking system will enable electronic access to resumes for search committees